



LOUISIANA DEPARTMENT OF INSURANCE

JAMES J. DONELON
COMMISSIONER

2018 FINANCIAL FILING INSTRUCTIONS FOR ALIEN SURPLUS LINES INSURERS

The following filings, required by La. R.S. 22:436(C), are to be filed with this Department to maintain approval to transact business in the State of Louisiana.

1. Producer Production Report

The Producer Production Report (PPR) and all required attachments are due to be filed annually on or before April 15th. In addition, all unauthorized insurers currently on the “white list” must pay an annual \$1,050.00 fee by March 1st per L.R.S. 22:821B(17). The fee must be mailed to the attention of the Tax Division at the address listed below. The PPR (including the Address & Contact Information Addendum) must be e-mailed to taxdivision@ldi.la.gov.

Required Attachments:

- a. Copy of Schedule T of Annual Statement in the State of Louisiana on home state basis 2;
- b. Copy of Louisiana Page 19 of Annual Statement (statutory page 14) – Exhibit of Premiums and Losses;
- c. Evidence obtained from the domiciliary jurisdiction showing the types of insurance the insurer may write in that jurisdiction. Acceptable documents include a Certificate of Compliance or a copy of the domiciliary Certificate of Authority certified within ninety days of submission that clearly states the lines of insurance, which the insurer may write. ***** New Requirement*****

Please direct any Producer Production Report related questions to Tommy Coco at (225) 342-1012 Phone, (225) 342-1012 Fax (225) 342-9708, or tcoco@ldi.la.gov.

2. Financial Statement Filings

The following financial statement filings shall be filed with the NAIC’s International Insurers Department (‘IID’) on or before July 31, 2018:

- A. Annual Statement as of December 31, 2017 filed on the NAIC annual statement blank or the Standard IID Financial Reporting Format presented on a non-consolidated basis; all monetary amounts must be in United States dollars; all notes must be in English. The following forms must be included with the Standard IID Financial Report:
 - i. Latest audited financial statement, certified auditor’s report, management letter, and actuarial opinion.
 - ii. Complete certified copy of the latest official financial statement, and actuarial opinion, that is required by your domiciliary regulator, if different from (a) above.

***** Hard copies of the above no longer need to be filed with the LDI*****

3. On or before July 31, 2018, a Statement of Total Louisiana Premiums by Line of Business shall be filed with the LDI. Electronic submissions are acceptable.

Please direct any financial filing related questions to Stewart Guerin at (225) 219-3929, or sguerin@ldi.la.gov.